

Affordable Learning Georgia Textbook Transformation Grants

Request for Proposals Rounds 3-5

Round 4 Review August 12, 2015, 4:00 PM - 5:00 PM



Lauren Fancher

Director, GALILEO Support Services and Special Projects, BOR

Jeff Gallant

ALG Visiting Program Officer for Open Educational Resources, BOR

Pam Buffington

Senior Manager for Academic Technology, Director of Platform Technologies for the Center for 21st Century Universities, Georgia Tech

Presenters



Why Grants?

The State of Georgia's FY 2015 & FY 2016 budget includes funding to support a new USG initiative, **Affordable Learning Georgia** (ALG), which focuses on reducing the costs of textbooks and the enhancement of **GALILEO**, Georgia's Virtual Library and ALG's parent initiative.

A key strategy is to provide **grant-supported opportunities** for USG faculty, libraries, and institutions to transform their use of textbooks and other learning materials into lower cost options.





Affordable Learning Georgia **Textbook Transformation Grants** are intended to:

- Pilot different approaches in USG courses for textbook transformation including adoption, adaptation, and creation of **Open Educational Resources** (OER) and/or identification and adoption of materials already available in GALILEO and USG libraries
- Provide support to faculty, libraries, and their institutions to implement these approaches
- Lower the cost of college for students and contribute to their retention, progression, and graduation





An RFP for Round One of the ALG Textbook Transformation Grants was released in August 2014:

- Received 48 proposals
- Resulted in <u>thirty grant awards to 19 USG institutions</u> to support adoption and use of no-or low-cost learning materials in USG courses in Spring semester 2015 in amounts of \$10,800 each, in three categories:
 - No-Cost-to-Students Learning Materials
 - OpenStax Textbooks
 - Course Pack Pilots





An RFP for Round Two was released in October 2014:

- Received 78 proposals
- Resulted in <u>27 grant awards to 16 USG institutions</u> to support adoption and use of no-or low-cost learning materials in USG courses in Summer and Fall Semester 2015 and Spring Semester 2016 in amounts ranging from \$10,800 to \$30,000 each, in four categories:
 - No-Cost-to-Students Learning Materials
 - OpenStax Textbooks
 - Course Pack Pilots
 - Transformations-At-Scale





An RFP for Round Three was released in May 2015:

- Received 18 proposals from 16 project leaders
- 16 proposals from 9 USG institutions were awarded grants, with the result that all project leaders were awarded grants for no more than one proposal each in the following three categories:
 - No-Cost-to-Students Learning Materials
 - OpenStax Textbooks
 - Specific Top 50 Lower Division Courses





All Round One, Two, and Three Grantees Listed with Links to Proposals on ALG Website

Institution	Grantees	Course Number(s)	Grant Amount	Proposal Link
Albany State University	Anthony Cooper & La'Quata Sumter	BIOL 2411	\$10,800	Proposal Link
Albany State University	Dr. Arun Saha & Dr. Liqiu Zheng	PHYS 1112	\$10,800	Proposal Link
Armstrong State University	Dr. Jared Schlieper & Michael Tiemeyer	MATH 1161, 2072, 2083	\$10,800	Proposal Link
Columbus State University	Dr. Susan Hrach & Mr. Japheth Koech	ENGL 2111	\$10,800	Proposal Link
Columbus State University	Amy Sandy & Elizabeth Klar	BIOL 1215	\$10,800	Proposal Link
Dalton State College	Molly Zhou & David Brown	EDUC 2130	\$10,800	Proposal

http://www.affordablelearninggeorgia.org/about/textbook_transformation_grants





- This RFP addresses three cycles of submission and review for which the same criteria apply.
- Two levels of funding are available (Single Course: \$10,800 or Multiple Sections/Courses/Department-Wide: \$30,000) in three categories of projects (No-Cost-to-Students Learning Materials, OpenStax Textbooks, and Specific Top 50 Lower Division Courses.) A detailed description follows below.
- Proposals in categories 1-2 can address any course; proposals that address courses in the <u>Top 50 USG</u> <u>Lower-Division Courses</u> are encouraged.

Rounds 3-5 Awards



- Single Course awards can provide up to \$5000 for release time/overload/salary/replacement per team member for each of up to two team members for a maximum of \$10,000 total plus \$800 for overall project expenses, including travel for at least two team members to attend a required grant kick-off meeting.
- Multiple Sections/Courses/Department-Wide awards can provide up to \$5000 for release time/overload/salary/replacement per team member for each team member for a maximum of \$29,200 total plus \$800 for overall project expenses, including travel for at least two team members to attend a required grant kick-off meeting.

Funding Levels



1. No-Cost-to-Students Learning Materials

- 2. OpenStax Textbooks
- **3. Specific Top 50 Lower Division Courses**





1. No-Cost-to-Students Learning Materials

- Proposals in this category will address faculty replacing their existing textbook in a specific course with no-cost-to-students learning materials. No-Cost-to-Students Learning Materials can include but are not limited to the following:
- Adoption, adaptation, and/or creation of Open Textbooks, Open Courseware, and/or other Open Educational Resources. Sources include <u>MERLOT</u>, <u>Cool4Ed</u>, <u>OpenStax CNX</u>, <u>Open</u> <u>Textbook Library</u>, <u>Saylor Academy</u>, and <u>Lumen Learning</u>.

Categories

- Adoption of materials already available in <u>GALILEO</u> and USG libraries.
- Any of these in combination.



2. OpenStax Textbooks

The University System is a member of Rice University's <u>OpenStax</u> <u>College</u>, which offers students free textbooks that meet scope and sequence requirements for most courses. These are peerreviewed texts written by professional content developers. Faculty can adopt a book for a turnkey classroom solution or modify it to suit their individual teaching approach.

<u>OpenStax Textbook</u> adoption grants are designed to support faculty driven work required for adoption of a specific textbook for a specific course. Proposals in this category will address faculty replacing their existing textbook in a specific course with an adoption/ adaptation of an <u>OpenStax College</u> open textbook.

Categories



3. Specific Top 50 Lower Division Courses

Proposals in this category will use any approach in categories one and two to address unmet needs for OER adoption in specific courses in the Top 50 Lower Division courses. The below list represents those Top 50 Lower Division Courses that have not had an ALG-funded project in rounds one and two; proposals in this category must address one of these selected courses.





List included in RFP

Selected Top 50 Lower Division Course Title	Selected Top 50 Lower Division Course Numbers
American Literature I & II	AMST 2331, 2332, ENGL 2130, 2131, 2132, 2160, 2331, 2332
Art Appreciation	ART 1100 + ARTS 1100
British Literature I & II	ENGL 2120, 2121, 2122, 2231, 2232, 2299
Economics and Policy	ECON 2100
Elementary French I & II	FREN 1001 & 1002
Elementary Spanish I & II	SPAN 1001 & 1002
Global Issues	POLS 2401
Human Communications	COMM 1100, SPCH 1000, COM 1109, COM 1101
Intermediate Spanish I & II	SPAN 2001 & 2002
Introduction to Anthropology	ANTH 1102
Introduction to Criminal Justice	CRJU 1100, 1101, 1102, 1103, 1105
Introduction to Human Development	PSYC 2103
Introduction to Human Geography	GEOG 1101
Introduction to Mathematical Modeling	MATH 1101
Introduction to Philosophy	PHIL 2010
Introduction to Social Problems	SOCI 1160
Music Appreciation	MUSC 1000 & 1100
Principles of Accounting I & II	ACCT 2101 & 2102
Principles of Physics I & II (for majors)	PHYS 2211 & 2212
Public Speaking	COMM 1110 & 1201
Quantitative Reasoning	MATH 1001
Survey of US History	HIST 2111, 2112, 2110
Survey of World History	HIST 1111, 1112, 1110
Theater Appreciation	THEA 1100



- To accommodate planning and projections for courses and teaching load, three rounds of grants are available for application (3-5)
- Rounds 4 & 5 can address courses taught in any of these semesters: Spring 2016 and/or Summer 2016 and/or Fall 2016 and/or Spring 2017

Rounds/Semesters





Proposals must involve teams of at least teams of 2 or more of any of the following: faculty, faculty librarians, instructional designers, subject matter experts, editors, graphic designers, or others as needed.

Awards can provide up to \$5000 for release time/overload/salary/replacement per team member plus \$800 for overall project expenses, including travel for at least two team members to attend a required grant kick-off meeting.



- Funding is not a direct stipend to the team members
- Funding goes to the institution to cover the team member's time (salary / release time / overload / replacement coverage), project expenses including related department needs, and travel expenses
- Up to \$800 is specifically designated for at least two team members to attend the required in-person kickoff meeting





The proposing team must coordinate as necessary with their departments and institutional sponsors to determine how to handle the distribution, including amounts, release time/overload/salary/replace ment as well as semester(s).



This provides the maximum flexibility to the institution and the team in terms of how many people and what types of skills are needed, amount of compensation vs. replacement of teaching load, and timing in terms of semesters of preparatory work vs. semesters of adoption.





Funding will be released to the sponsoring institutional office in two parts:

- 50% on return of the USGdrafted Service Level
 Agreement (SLA) with the original or modified proposal serving as the statement of work
- 50% on submission of the final report





- Institutional sponsors will be responsible for fund disbursement, including expense and travel reimbursement.
- Budgets will be supported by State funds and therefore institutions spending project money must ensure compliance with State, BOR and institutional policies and procedures.





Expected activities in all categories include training in the chosen project resources, open licensing as necessary, any textbook creation or adaptation required, and course redesign as necessary for the transformation.

Other required activities:

- Institutional sign-off on Service Level Agreement(s) provided by the University System Office, using the project proposal as a statement of work
- Institutional invoice to USG along with the signed SLA in order for funds to be disbursed
- Attendance by at least two team members at a required kick-off training/implementation meeting
- Completion of project status report for every semester of the implementation
- Completion of a final project report, including provision of data on impact on student success
- Participation as needed in ALG-related communications

Required Activities



- Team members will participate in a required in-person meeting to kick-off project implementation.
- Round 4: October 12, 2015, 9:00am-4:00pm, Middle Georgia State University, Macon, GA
- Hold this date and make arrangements so that you are able to participate in the event your project is funded.
- This is a required event in order to receive the grant.



Kick-off Meeting

Icon made by <u>Freepik</u> from <u>Flaticon</u> is licensed under <u>Creative Commons CC BY 3.0</u>



Required Proposal Elements

- Two items are required:
 - Completed Proposal Form (instructions included inline)
 - Letter of support
- The letter must be provided from the sponsoring area (unit, office, department, school, library, campus office of the Vice President for Academic Affairs etc.) that will be responsible for receipt and distribution of funding. For multi-institutional teams, letters of support must come from each institution's sponsoring area.
- Letters must reference sustainability.

Application Process



Process

- The Georgia Institute of Technology's <u>Center for 21st Century</u> <u>Universities (C21U)</u> will manage the review process independently on behalf of ALG, working with a team of reviewers who will evaluate the projects in a blind process.
- Proposals will be evaluated on the feasibility and reasonableness of the action plan and adherence to the proposal guidelines, as weighted in the rubric. Follow-up questions or interviews may be requested of applicants.
 Please note that awardees' applications will be made available to all USG institutions.

Application Process



- Proposals are submitted via Georgia Tech's online grant management software, CompetitionSpace. Once a user account is established, submissions may be worked on in the system and saved until complete and ready for submission.
- The submission process includes the following required elements:
 - Completed Proposal Submission Form
 - Completed Proposal Narrative
 - Letter of support

Application Form



Georgia Tech	Research @ Tech		<u>Log In</u> <u>Help</u>
HOME CALENDAR			
Textbook Transformat	ion Grant	Application Tools	
Internal Submission Deadline:	Sunday, May 31, 2015	Apply	
Administrator(s):	Pamela Buffington (Owner), Lauren Fancher		
Category:	University System of Georgia	Competition Files	1
Award Cycle:	Round 3 - FY15		,
Discipline/Subject Area:	All	Proposal Narrative	
No. of Potential Awardees:	90	Evaluation Rubric	
Maximum Funding Availa ble:	Two Maximum Funding Levels, Based on Scale: \$10,800 and \$30,000		
Description:	formation Grants addresses the first of three sucles of submission and		

review for which the same criteria apply. Please refer to the ALG Textbook Transformation Grants website for complete information regarding all 3 rounds.

Two levels of funding are available (Single Course: \$10,800 or Multiple Sections/Courses /Department-Wide: \$30,000) in three categories of projects (No-Cost-to-Students Learning Materials, OpenStax Textbooks, and Specific Top 50 Lower Division Courses.)







Login for Other Users

If you have an account but aren't part of Georgia Tech, enter your email and password below to log in.

Email Address:

Email Address	*1
Password:	
Password	ň
Forgot your password?	
Remember Me	
Log In	
Don't have an account and not a Georgia Tech user? Try registering for an account.	Register 🔉

Competition Lies

Proposal Narrative

Evaluation Rubric



	REGISTER		0	Narrative
Login for Other Users	Provide your first r create an account.	name, last name, email address and er	nter a password to	n Rubric
If you have an account but aren't part your email and password below to log	First Name:	Hexadic	<u>ش</u>	
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Email Address	Email Address:	hexadic.media@gmail.com		
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Forgot your password? Remember Me Log In	369 Priva	ICY & Terms		
Don't have an account and not a Georgia Tech user? Try registering for an account.	Create Acco	bunt		

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Login for Other Users

If you have an account but aren't part of Georgia Tech, enter your email and password below to log in.

Email Address:

Email Address	CompetitionSpace Registration ×
Password:	Congratulations! Your account has been created. Check your email for a confirmation message, and click on the link included in the email to activate
Password	your account.
Forgot your password?	Close
Remember Me	
Log In	
Don't have an account and not a Georgia Tech user? Try registering for an account.	Register >

Competition Files

Proposal Narrative

Evaluation Rubric



More -	•		







nexadic.media@gmail.com -

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HOME APPLICATIONS CALENDAR

Office of the Executive Vice President for Research



Welcome to the Office of the Executive Vice President for Research (EVPR) Funding Opportunities page. This page highlights both internal competitions and externally sponsored projects either managed by or of great importance to our office. Only competitions that are currently open appear below. Please read the information and instructions within the individual competitions carefully, and pay special attention to the Limited Submissions Process explained to the right.

Search Open Competitions

Enter keywords or phrases

Q

Onon Compositions

Limited Submissions Process

If you are planning to submit an internal pre-proposal for a limited submission opportunity, your first step is to enter a Letter of Intent in the system. The Letter of Intent is a brief form which allows our office to 1) determine the necessity of a competition, 2) gauge the number of submissions we can expect and 3) begin to line up the appropriate reviewers. **In some cases, only applicants who have submitted a Letter of Intent are eligible to participate in the internal competition for that opportunity.** Please read all of the instructions for each competion very carefully.

For general questions about limited submissions, or if you are interested in a limited submission opportunity that is not



EVPR Office Annual Programs 🗸			
Competition +	Award Cycle	Internal Submission Deadline	¢
GT-FIRE Mini: Small Funding Requests for Big Ideas	Rolling	Thursday, December 31, 2015	
GT-FIRE: Planning Funds to Aid Strategic Proposa Preparation	Rolling	Thursday, December 31, 2015	
Blue Sky Retreats	Rolling	Thursday, December 31, 2015	

Limited Submission Competitions	~	
Competition	Award Cycle	 Internal Submission Deadline
ORAU Travel Grants for Faculty	Rolling	Wednesday, September 23, 2015
University System of Georgia 🐱		
Competition	+ Award Cycle	Internal Submission ◆ Describer

limited submission opportunity that is not listed on this page, please contact Susan Roche at 404.894.8802 or susan.roche@gatech.edu.


HOME APPLICATIONS CALENDAR

Application Form	🖨 Print	Application Tools
	your application. The Personal Details section will be populated with the where possible. All your work is automatically saved as you enter it	
Personal Details 🗸		Application Form
*Required		
*Submitter First Name:	lexadic	
*Submitter Last Name:	Vedia	
*Submitter Title:	Grant Coordinator	Competition Files
*Submitter Email Address:	nexadic.media@gmail.com	Proposal Narrative Evaluation Rubric
*Submitter Phone Number:	706-338-2751	
*Submitter Campus Role:	Grants Office	
*Applicant First Name:	Jeff	
*Applicant Last Name:	Gallant	



Formatting Issue:

The "Proposal Narrative" Word Document is included for download in CompetitionSpace in order to guide you through the application process.

Copying the Word Document's text and tables and pasting them into CompetitionSpace will render the page unreadable for reviewers.



Formatting Requirement:

Either type your responses into the CompetitionSpace text boxes or:

- If you are copying and pasting into CompetitionSpace from this form, first convert the file to plain text and copy/paste from the plain text file.
 - In Word, go to File > Save As... > and change the file format to "Plain Text (.txt)."
 - Copy and paste from the .txt file.
 - Be sure to save both copies in case you are asked to resubmit.



- Be sure not to leave any of the explanatory text in the narrative (in italics)
- Be sure to read the rubric and review your proposal for required elements
- Designed to be simple and straightforward
- Contact us if you have questions

Application Form



*Primary Appointment Title:	Open Educational Resources Program Officer	
*Institution Name(s):	University System of Georgia	
Proposal Details 🐱		
Required *Team Members (Name, Tit each):	le, Department, Institutions if different, and email addres	is for
B I U ≟≣ :≣ €	E E E E E Normal 🔹 😂 🐑	
Jeff Gallant, OER Program	Officer, ALG, USG, jeff.gallant@usg.edu	
Lauren Fancher, Instruction	al Designer, ALG, USG, lauren.fancher@usg.edu	
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*Sponsor (Name, Title, Dep		105.10
BIU := := !=	E 🗄 🗄 🚍 🚍 Normal 🗸 📾 📾	

Merryll Penson, Executive Director, Library Services, USG			
Characters: 57, Words: 7			
*Proposal Title: Replace Textbooks in Top 50 Lowest Division Courses *Course Names, Course Numbers and Semesters Offered:			
Art Appreciation. ART 1100, ARTS 1100. Fall 2015, Spring 2016			
British Literature I & II. ENGL 2120, 2121, 2122, 2231, 2232, 2299. Spring 2016, Fall 2016			
Characters: 155, Words: 26			

R Affo	rdable
	*Average Number of Students per Course Section: 25
	*Number of Course Sections Affected by Implementation in Academic Year: 10
	*Total Number of Students Affected by Implementation in Academic Year:
*Li ree	ist the original course materials for students (including title, whether optional or quired, & cost for each item):
	Exploring Art : Global, Thematic Approach - 3rd edition by Margaret Lazzari and Dona Schlesier. Required. \$229.
	The Norton Anthology of English Literature (Ninth Edition) (Vol. 1) Feb 7, 2012 by Stephen Greenblatt and Carol T. Christ. Required. \$60.
-	Characters: 258, Words: 40
	*Proposal Categories: Specific Top 50 Lower Division C
	*Requested Amount of





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Characters: 1020, Words: 159

*Sustainability Plan:



Upload Files 🖌

*Required



This could include any citations, references, your administrative letter(s) of support, etc. Letters of support must be provided from the sponsoring area (unit, office, department, school, library, campus office of the Vice President for Academic Affairs, etc.) that will be responsible for receipt and distribution of funding. Letters must reference sustainability. In the case of multi-institutional affiliations, all participants' institutions/departments must provide a letter of support.

*File Input: Browse... No file selected.

Letter of Support

Save or Submit Your Application

Click the Save as Draft button if you would like to return later to complete your application (below left). Click the Submit Application button when you are ready to submit your application (below right).

Add Other Email Addresses for Notifications

Use the form below to have other email addresses included on all communications from the competition system.

Enter recipient(s) email address(es):

Separate email addresses with commas

Grant Acceptance

I understand and acknowledge that acceptance of Affordable Learning Georgia grant funding constitutes a commitment to comply with the required activities listed in the RFP and that my submitted proposal will serve as the statement of work that must be completed by my project team. I further understand and acknowledge that failure to complete the deliverables in the statement of work may result in termination of the agreement and funding.



*References & Attachments

This could include any citations, references, your administrative le support must be provided from the sponsoring area (unit, office, d campus office of the Vice President for Academic Affairs, etc.) tha and distribution of funding. Letters must reference sustainability. In affiliations, all participants' institutions/departments must provide a





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Save as Draft

Submit Application

Georgia Tech

Research @ Tech QUESTIONS? <u>Email us</u> Executive Vice President for Research 225 North Avenue, Carnegie Building Atlanta, Georgia 30332-0325





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Application Form		A Print	Application Tools
Fill out the form below to subm	it your application. The Personal Details section will be pop	ulated with	
	file where postible. All your work is automatically saved as		Competition Details
Your application has been save	ed.	×	Application Form
Personal Details 🗸			Delete Application
*Required			
*Submitter First Name:	Hexadic		
*Submitter Last Name:	Media		Competition Files
*Submitter Title:	Grant Coordinator		Proposal Narrative
*Submitter Email Address:	hexadic.media@gmail.com		Evaluation Rubric
*Submitter Phone Number:	706-338-2751		
*Submitter Campus Role:	Grants Office		
*Applicant First Name:	Jeff		





HOME



Research @ Tech

Georgia Tech

Research @ Tech QUESTIONS? Email us **Executive Vice President for Research** 225 North Avenue, Carnegie Building Atlanta, Georgia 30332-0325

infoReady CompetitionSpace

Help



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Application Form	🚔 Print	Application Tools
	t your application. The Personal Details section will be populated with file where possible. All your work is automatically saved as you enter it.	Competition Details
Application already submitted.	×	Application Form
Personal Details 🗸		
*Required		
*Submitter First Name:	Hexadic	Competition Files
*Submitter Last Name:	Media	Proposal Narrative
*Submitter Title:	Grant Coordinator	Evaluation Rubric
*Submitter Email Address:	hexadic.media@gmail.com	
*Submitter Phone Number:	706-338-2751	
*Submitter Campus Role:	Grants Office	
*Applicant First Name:	Jeff	



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Application Form			
Personal Details			
*Submitter First Name:	Hexadic		
*Submitter Last Name:	Media		
*Submitter Title: 0	Grant Coordinator		
*Submitter Email Address:	hexadic.media@gmail.com		
*Submitter Phone Number: 7	706-338-2751		
*Submitter Campus Role: 0	Grants Office		
*Applicant First Name:	Jeff		
*Applicant Last Name: (Gallant		
*Applicant Email Address: j	eff.gallant@usg.edu		
*Applicant Phone Number: 7	706-338-2751		
*Primary Appointment (Title: (Open Educational Resources Program Officer		
*Institution Name(s):	University System of Georgia		









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	CompetitionSpace - Registration Successfu	II - CompetitionSr





- After submission, your application will be reviewed for acceptance or returned (declined) for revision.
 - Applications with Word-derived copy/paste formatting problems will be returned for revision.
 - We cannot return applications for revision on the date of the deadline. Submit your proposals earlier in order to receive any necessary feedback before review. Applications with Word-derived copy/past formatting problems received at the final deadline will be declined.
- An email notification will include the reasons and changes requested for resubmission, or will indicate acceptance.



Round	Categories	Funding Level	Teaching Semester	Application Deadline	Notification	Required Kick-Off Meeting
Four	 No-Cost-to- Students Learning Materials. <u>OpenStax</u> Textbooks. Specific Top 50 Lower Division Courses. 	Single Course: \$10,800 Multiple Sections/Cours es/Department -Wide: \$30,000	For courses taught in Fall 2015 and/or Spring 2016 and/or Summer 2016 and/or Fall 2016, and/or Spring 2017	September 7, 2015	September 28, 2015	October 12, 2015
Five	 No-Cost-to- Students Learning Materials. <u>OpenStax</u> Textbooks. Specific Top 50 Lower Division Courses. 	Single Course: \$10,800 Multiple Sections/Cours es/Department -Wide: \$30,000	For courses taught in Fall 2015 and/or Spring 2016 and/or Summer 2016 and/or Fall 2016, and/or Spring 2017	December 15, 2015	January 18, 2016	February 8, 2016

Timeline



Questions?

